

TOWN BOARD MEETING

Town of Westfield

February 3rd, 2021

PUBLIC HEARING

Town of Westfield

February 3, 2021

Public Hearing

Special Use Permit for 6016 Ogden Rd, Westfield, Richard Howell

Supervisor Bills called the public hearing to order at 7:25pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and no guests present: Masks were worn, social distancing practiced.

Supervisor: Martha R. Bills Guest: NONE
Councilmen: David Brown
 David Spann
 Will Northrop
Absent: James Herbert

Absent: Town Clerk: Andrea Babcock
Absent: Town Attorney: Joel Seachrist
Absent: Highway Superintendent: David Babcock

Code Officer: Bonnie Rae Strickland

Supervisor Bills made the motion to open the Public Hearing to hear all persons in regards to the Special Use Permit application. The application is for a pole barn on 130 acres with no house including putting in septic and shower in the barn.

Proof of publication of the public hearing was posted by the Town Clerk.

No public comments or questions.

Supervisor Bills made the motion to close the public hearing at 7:35pm. Councilman David Brown seconded the motion. This was unanimously approved.

Respectfully submitted,
//original signed//
Andrea L. Babcock, Town Clerk
Minutes taken by Councilman David Brown

TOWN BOARD MEETING

Town of Westfield

February 3rd, 2021

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present: Masks were worn, social distancing practiced.

Supervisor: Martha R. Bills Guest: NONE
Councilmen: David Brown
 David Spann
 Will Northrop
Absent: James Herbert

Absent: Town Clerk: Andrea Babcock
Absent: Town Attorney: Joel Seachrist
Absent: Highway Superintendent: David Babcock

Code Officer: Bonnie Rae Strickland

Pledge of Allegiance

Councilman David Spann made the motion to accept the January 6, 2021 minutes inasmuch as all members received a copy thereof and the minutes be accepted. Councilman Will Northrop seconded the motion. The motion was carried unanimously.

Reports:

Supervisor Bills presented the monthly report on the Town’s finances for the month of January. The report is always available in the Supervisors office. Everyone is welcome to view. All Board members have received a copy of the report for January and is accepted as submitted. The Town has earned \$150.00 of interest. Board members received sales tax report. The County has informed the Town that \$2,772.32 of sales tax is the Town share to be diverted for the “NYS Sales Tax Diversion for Fiscally Distressed Healthcare Facilities” fund for the coming year.

The Town Clerk’s January report was not received.

The Dog Warden’s report for January was not received.

The Fire Department Report for December 2020 was received and placed on file.

The Town Court report for January 2021 was received and placed on file.

The WPD report for January 2021 was received and placed on file.

Highway:

The Highway Superintendent submitted a written report. The report has been accepted and placed on file.

Code Enforcement:

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The Code Enforcement Officer submitted a written report for January 2021 highlighting. The report has been accepted and placed on file.

- Referring a Special Use Permit for telecommunications on Persons Rd for a generator to the Town Planning Board.

Barcelona Harbor:

Closed for the Season

Town Supervisor Martha Bills spoke with USACE, our dredging project is not funded. Discussed staffing for the upcoming 2021 harbor season and is still under discussion.

Public Comment:

NONE

Announcements:

- Taxes: February 4- February 28, 2020- 1% on original bill
March 1 thru April 1, 2020- 2% on original bill
- Discussed attending online classes on Solar

Project Updates:

- LWRP (Local Water Front Revitalization Plan) on going issues.

New Business:

Councilman David Spann offered the following resolution and moved for its adoption

**Resolution No. 12 of 2021
TOWN OF WESTFIELD
Audit of 2020 Financial Records**

RESOLVED, that on January 13, 2021 the Westfield Town Board met for the purpose of auditing the 2020 Town financial records.

BE IT FURTHER RESOLVED, that on January 13, 2021 Town Departments, Town Clerk, Town Supervisor and Town Justices submitted their records for examination.

BE IT FURTHER RESOLVED Westfield Town Justices submitted for examination of 2020 court dockets and records. All fines and fees that were collected by the Town Court have been turned over to the proper officials. A report has been prepared using the comptroller's suggested "Checklist for Initial Review of Justice Court Records".

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*This was seconded by Councilman Will Northrop. Voting was as follows: Supervisor Martha Bills, aye;
Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;*

Councilman David Brown offered the following resolution and moved for its adoption

Resolution No. 13 of 2021

TOWN OF WESTFIELD

Annual Review of Shared Services Highway Agreement w/County

RESOLVED, that the Town Board of Westfield after thorough review of the County's *Shared Highway Services Agreement* agrees to keep the document in place for the next year.

*This was seconded by Councilman Will Northrop. Voting was as follows: Supervisor Martha Bills, aye;
Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;*

Councilman David Brown offered the following resolution and moved for its adoption

Resolution No. 14 of 2021

TOWN OF WESTFIELD

WHEREAS, the Town Board of the Town of Westfield is considering the application of Richard Howell for a Special Use Permit allowing him to construct a storage building/barn on property with no principal structure at 6016 Ogden Road, on a parcel designated as tax map Section 243.00, Block 1, Lot 31, and

WHEREAS, the use has been subject to environmental review pursuant to Article 8 of the New York State Environmental Conservation Law (State Environmental Quality Review Act), including the preparation and review of a short Environmental Assessment Form, and

WHEREAS, Part 617 of the implementing regulations pertaining to the State Environmental Quality Review Act requires this Board to determine and give notice of the environmental impact of the use, and

WHEREAS, the Board has determined that proposed use will not have a significant environmental impact

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby issues the attached Notice of Determination of Non-Significance, also known as a Negative Declaration, for the application of Richard Howell.

*This was seconded by Councilman Will Northrop. Voting was as follows: Supervisor Martha Bills, aye;
Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;*

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Town Supervisor, Martha Bills offered the following resolution and moved for its adoption

**Resolution No. 15 of 2021
TOWN OF WESTFIELD
SPECIAL USE PERMIT**

Action of the Board:

To consider the application of Richard Howell for a Special Use Permit to construct a storage building/barn at 6016 Ogden Road, which is designated as tax map Section 243.00, Block 1, Lot 31, and

WHEREAS, Richard Howell (hereinafter, the “Applicant”) submitted an application dated November 13, 2020 pursuant to Section 185-19(D) of the Town of Westfield Zoning Code requesting a Special Use Permit allowing him to construct a storage building/barn on a parcel with no principal structure at 6016 Ogden Road, which is designated as tax map Section 243.00, Block 1, Lot 31, and

WHEREAS, the issue of compliance with the State Environmental Quality Review Act has been thoroughly addressed, and a negative declaration was issued after examination of the record and public hearing, and

WHEREAS, the Town of Westfield Planning Board reviewed the application during a meeting held January 13, 2021 and recommended approval of the application, and

WHEREAS, the Town Board has considered all the facts and papers before it, and has heard those wishing to be heard at a public hearing held February 3, 2021 on the application, and finds ample justification to approve the application subject to the qualifications hereinafter set forth

NOW, THEREFORE, BE IT RESOLVED, that the application to build a storage building/barn be and hereby is authorized and approved subject to the conditions and requirements hereinafter set out:

1. The Applicant shall undertake the project in accordance with the plans and descriptions submitted to the Town with the application, and agrees to be bound by the terms of the application and any conditions of this permit, including:
 - a. The building shall be used for storage only with no amenities of living quarters other than a bathroom, with water and sewer permitted as long as the space is not converted into a residence.
2. This permit shall not be assigned or transferred, in whole or in part, without the prior written consent of the Town.
3. This permit shall expire automatically if the use is not begun by February 1, 2022.
4. This permit shall become effective after the Applicant approves each and every provision hereof and agrees to be bound by all of the terms herein contained in consideration of the granting of this

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special permit.

***This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye;
Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, nay;***

Councilman David Brown offered the following resolution and moved for its adoption

Subject:	Budget Revision #11 for Budget Year 2020		
Revision Description		Decrease	Increase
To Move \$878.04 from A Fund Balance To Cover the Cost of Welch Trail Recreation Area		Expenditures	Expenditures
RTP Grant NO 151803 Invoice Number 9 to Erdman Anthony in the A Engineering Line			
Budget Journal			
A Funds (General Fund - Townwide)			
A 599	Appropriated Fund Balance DR	878.04	
A 1440.400	Engineers - Contractual CR		878.04
Total A Fund		878.04	878.04

***This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye;
Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;***

Supervisor Bills moved and Councilman David Spann seconded a motion to audit the bills

Warrants dated February 3, 2021 (voucher #'s 730-738) in the amount of \$8,099.58 were drawn on the following funds:

General	\$4,712.79
Highway-Town	\$3,386.79

Warrants dated February 3, 2021 (voucher #'s 11-62) in the amount of \$66,710.81 were drawn on the following funds:

General	\$40,164.26
Highway-Town	\$18,318.37
Highway Part Town	\$8,184.17
Forest Park Sewer	\$41.31
North Town Water -Shorehaven	\$2.70

Warrants dated February 3, 2021 (voucher #'s 105) in the amount of \$1,672.65 were drawn on the following funds:

Welch Bldg.	\$1,672.65
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Warrants dated February 3, 2021 (voucher #'s 3-5) in the amount of \$1,645.96 were drawn on the following funds:

Welch Bldg. \$1,645.96

These warrants were presented and audited by the Board members. Supervisor Bills made a motion to be directed to draw the necessary checks to cover the warrants as audited. The motion was seconded by Councilman David Spann. Voting was as follows: Supervisor Bills, aye, Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye.

No executive session.

There being no further business at 8:20pm Councilman David Brown moved and Councilman Will Northrop seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
// original signed //
Andrea L Babcock, Town Clerk
Minutes taken by Councilman David Brown